

**MINE HILL BOARD OF EDUCATION  
AGENDA  
REGULAR MEETING  
August 30, 2021**

**1. Call to Order**

**2. Statement of Compliance**

In Compliance with the Open Public Meetings Act, Public Law 1975, Chapter 231, adequate notice of date, time and location for this meeting has been properly advertised in the Daily Record on January 15, 2021, the Randolph Reporter on January 21, 2021. Copies of the agenda have been posted on the district website and emailed to the Clerk of the Township of Mine Hill.

**3. Roll Call**

Jennifer Antoncich	Absent	Diane Morris	Yes
Katie Bartnick	Yes	Srinivasa Rajagopal	Yes
Peter Bruseo	Absent	Jennifer Waters	Yes
Brian Homeyer	Yes		

**4. Executive Session – N/A**

**5. Regular Session – 7:00 p.m.**

**6. Flag Salute**

**7. Mission and Vision**

**Vision**

*We envision all learners maximizing their potential to be innovators, global thinkers, and lifelong learners.*

**Mission**

*Through a variety of learning experiences, Canfield Avenue School students will be challenged to maximize their potential in a nurturing and supportive learning environment.*

**8. Approval of Minutes**

- a. RESOLVED, that the Board of Education approves the **executive session minutes** of the meeting held on **July 26, 2021**.
- b. RESOLVED, that the Board of Education approves the **regular session minutes** of the meeting held on **July 26, 2021**.

Motion of: Katie Bartnick

Seconded by: Brian Homeyer

Roll Call Vote	Jennifer Antonicich	Katie Bartnick	Peter Bruseo	Brian Homeyer	Diane Morris	Srinivasa Rajagopal	Jennifer Waters
5-0	Absent	Yes	Absent	Yes	Yes	Yes	Yes

**9. Correspondence**

**10. Superintendent's Report**

- Reopening Committee
- Lunches
- Isolation room
- Daily Health Screening

**11. Presentations / Report**

**12. Business Administrator's Report**

- LED Sign Status
- Fencing Project
- HVAC Project
- Emergency Connectivity Fund

**13. Public Discussion**

**14. FINANCE**

*Srinivasa Rajagopal, Brian Homeyer, Jennifer Antoncich*

- a. RESOLVED, that the Board of Education accepts the recommendation of the Business Administrator and approves the **July 2021 payroll** in the amount of \$88,953.43, (including gross payroll amounts, district share of DCRP pension benefits, the state and district's share of FICA), plus the **payment of bills** from the General Operating Account, in the amount of \$431,824.24;

BE IT FURTHER RESOLVED that the Board of Education approves the payment of bills from other funds as delineated below:

Unemployment Trust Fund (SUI Account)	\$0.00
Student Activity Fund (Canfield School Account)	\$700.00

- b. WHEREAS, on April 27, 2020, the terms of agreement with **E-Rate Consulting** were extended for a period of two years expiring June 30, 2022, for E-Rate Consulting and Process Management Services were approved;

WHEREAS, E-Rate Consulting has an addendum to the consulting agreement to add Emergency Connectivity Fund (ECF);

WHEREAS, specifically, the client shall pay ERC the aforementioned minimum filing fee or 3% of funding, whichever is greater. The fee shall become due and payable upon completion of funding application process.

RESOLVED, that the upon the recommendation of the Business Administrator the Board of Education approved the amended agreement with E-Rate Consulting.

- c. RESOLVED, that the Board of Education that the Board of Education accepts the recommendation of the Business Administrator and approves the **2021-2022 school year contract with academies operated by the Morris County Vocational School District** for educational services available as follows:

Denville Campus (Academies Full-time and Share-time)  
Math, Science and Engineering Academy; Morris Hills (FT)  
Performing Arts: Dance, Theatre and Vocal Performance; Morris Knolls (FT)  
Biotechnology: Mt. Lakes (FT)

Environmental Science: Jefferson (FT)  
 Sports Medicine: Roxbury (FT)  
 Culinary Arts & Hospitality: CCM (PT)  
 Engineering, Design & Advanced Manufacturing: CCM (PT)  
 Criminal Justice: CCM (PT)  
 Cybersecurity & Information Protection: CCM (PT)  
 Allied Health: Pequannock (PT)

Based on a per pupil **tuition charge** as listed below:

	<u><b>Regular Ed.</b></u>	<u><b>Special Ed.</b></u>
Full-time Students	\$9,364	\$9,751.20
Part-time Students	\$4,630	\$4,876

- d. WHEREAS, N.J.S.A. 18A:18A-11, et seq. authorizes two or more contracting units to establish a Cooperative Pricing System for the provision and performance of goods and services, and to enter into Cooperative Pricing Agreements for its administration; and

WHEREAS, NJEdge.Net, Inc. ("NJEdge"), hereinafter referred to as the "Lead Agency" has offered voluntary participation in a Cooperative Pricing System known as the "**EdgeMarket Cooperative**" for the purchase of goods and services; and

WHEREAS, on August 30, 2021, the governing body of Mine Hill Township, situated in the County of Morris, State of New Jersey, duly considered participation in a Cooperative Pricing System for the provision and performance of goods and services; and

WHEREAS, Mine Hill Township within the County of Morris, State of New Jersey, desires to participate in the EdgeMarket Cooperative; and

NOW, THEREFORE BE IT RESOLVED that this resolution shall be known and may be cited as the Cooperative Pricing Resolution of the Mine Hill Township.

Pursuant to the provisions of N.J.S.A. 18A:18A-11, et seq., Carolina Rodriguez, Business Administrator of the Mine Hill Township Board of Education is hereby authorized to enter into a Cooperative Pricing Agreement with the Lead Agency.

This Lead Agency shall be responsible for complying with the provisions of the Public-School Contracts Law, N.J.S.A. 18A:18A-1, et seq., and all other provisions of the revised statutes of the State of New Jersey.

- e. RESOLVED, that the Board of Education approve the purchase through SHI for the security cameras including arm mounts, pendant cap mounts, indoor dome cameras, outdoor dome cameras, fisheye cameras, and 5-year licenses in the total budgeted amount of \$43,965.58. (Budgeted through account #: 12.000.400.931.00.900)
- f. RESOLVED that the Board of Education approve the **installation of the digital cameras** in the amount of \$8,000.00 through NJSBA Contract – K-12 Classroom Products and Services contract #: 269EMCPS-21-001-EM-SHI. (Installation not part of the approved budgeted purchase, transfer funds from 11.000.223.320.00.300 to 11.000.261.420.00.100)
- g. RESOLVED, that the Board of Education approve **Maschio's Food Services, Inc. Food Allergy Management Program** for the 2021-22 school year.

Roll Call Vote	Jennifer Antoncich	Katie Bartnick	Peter Bruseo	Brian Homeyer	Diane Morris	Srinivasa Rajagopal	Jennifer Waters
5-0	Absent	Yes	Absent	Yes	Yes	Yes	Yes

**15. INSTRUCTION & CURRICULUM***Committee of a whole***16. PERSONNEL***Committee of a whole*

New Personnel employment appointments are contingent upon the required state and federal criminal history background checks in accordance with N.J.S.A. 116, P.L. 1986, and

BE IT FURTHER RESOLVED that the Board submit to the County Superintendent, as required, applications for emergency hiring and the applicant's attestations that they have not been convicted of any disqualifying crime pursuant to the provisions of N.J.S.A.18A:6-7.1 et.seq. N.J.S.A. 18A:39-17 et.seq. or N.J.S.A. 18A:6-4.13 et.seq.

- a. RESOLVED, that the Board of Education accepts the recommendation of the Superintendent and approves **Robby Suarez and Marco Vergara to attend IEP meetings** for the 2021-22 school year, as needed for translation at the hourly rate of \$37.00 as per contract. (Account #: 11.120.100.101.00.100)
- b. RESOLVED, that the Board of Education accepts the recommendation of the Superintendent and approves **Tabitha Hertz to attend to attend IEP meetings as needed for** the 2021-22 school year, at the hourly rate of \$37.00 as per contract. (Account #: 11.120.100.101.00.100)
- c. RESOLVED, that the Board of Education accepts the recommendation of the Superintendent and approves the **appointment of Jessica Doblado, Instructional Aide** for the 2021-22 school year at a rate of \$13,648.00 no benefits.
- d. RESOLVED, that the Board of Education accepts the recommendation of the Superintendent and approves the **appointment of Keri Hanlon, Instructional Aide** for the 2021-22 school year at a rate of \$13,648.00 no benefits.
- e. RESOLVED, that the Board of Education accepts the recommendation of the Superintendent and approves the **appointment of Lisa Spellmon, Instructional Aide** for the 2021-22 school year at a rate of \$13,648.00 no benefits.
- f. RESOLVED, that the Board of Education accepts the recommendation of the Superintendent and approves the **appointment of Ryan Spellmon, Instructional Aide** for the 2021-22 school year at a rate of \$13,648.00 no benefits.
- g. RESOLVED, that the Board of Education accepts the recommendation of the Superintendent and approves appointment of **Substitutes** at the revised rates for the **2021-22 school year** as indicated below at the following rates:
  - Teacher Certificate: \$100/day
  - Substitute Credentials: \$95/day
  - After 20 consecutive days in the same class \$150/day
  - After 40 consecutive days in the same class \$190/day
  - After 60 consecutive days in the same class, rate of pay will be BA Step 1 of the teacher contract
  - Aide: \$75.50/day
  - Nurse: \$200/day

SUBSTITUTE'S NAME	TEACHER CERT.	SUB CRED.	AIDE	CLERICAL	NURSE
Alfieri, Stephanie	X				
Alpaugh, Kelsey		X			
Bonefede, Anthony		X	X		
Bowers, Rosemary					X
Brennan, Deborah	X		X		
Carter, Patricia			X		
Cuccaro, Dina			X		
Cullen, Jodi		X			
Deiling, Angela					X
Doblado, Jessica		X			
Fremeth-Drave, Rachel					X
Dyson, Tara		X	X		
Earley, Douglas					X
Ellis, Jennifer					X
Epsky, Tara		X	X		
Fremeth, Rachel					
Gulley, Nancy	X		X		
Hackett, MaryEllen	X	X	X		
Haskoor, Kaitlyn		X	X		
Isenberg, Dan		X	X		
Jackson, Danielle		X			
Johnston, Michelle	X		X		
Kovacs, Rachel					X
Lawton, Alyssa			X		
Miko, Valerie	X				
Moran, Courtney		X	X		
Mrasz, Robert			X		
Overko, Elizabeth	X				
Pomponio, Erin		X			
Rodriguez, Sebastian			X	X	
Roller, Lindsay		X	X		
Romel-Nichols, Vickie					X
Scheuerman, Bob		X	X		
Soares, Victoria	X		X		
Soblick, Jaime		X			
Trowbridge, Cindy			X		
Wagar, Ada			X	X	

- h. RESOLVED, that the Board of Education accepts the recommendation of the Superintendent and approves **Stephanie Alfieri as a long-term substitute** at a rate of \$190/day effective September 1, 2021 through November 1, 2021.
- i. RESOLVED, that the Board of Education accepts the recommendation of the Superintendent and approves **staff members as STEP Mentors** for up to 1 hour/week not to exceed 30 weeks at a rate of \$37.00/hour for the 2021-22 school year as follows:

Mrs. Bochicchio, Mrs. Day, Mrs. Gusterovic, Mr. Holman, Mrs. Kenny, Miss Ludwig,  
Mrs. Pyrzynski, Mr. Richardson, Mrs. Snarski, Mrs. Steel & Ms. Wilson

- j. RESOLVED, that the Board of Education accepts the recommendation of the Superintendent and approves **staff members as Jump Ahead Advisors** for up to 1.25 hours/week not to exceed 30 weeks at a rate of \$34.13/hour, for the 2021-22 school year as follows:

Mrs. Charlton, Mrs. Day (Coordinator and advisor), Miss Ludwig & Mrs. Steele

Motion of: Brian Homeyer

Seconded by: Katie Bartnick

Roll Call Vote	Jennifer Antoncich	Katie Bartnick	Peter Bruseo	Brian Homeyer	Diane Morris	Srinivasa Rajagopal	Jennifer Waters
5-0 g. 4-0	Absent	Yes	Absent	Yes	Yes	Yes	Yes g. Abstained

## 17. POLICY, OPERATIONS & PUBLIC RELATIONS

*Committee of a whole*

- a. RESOLVED, that the Board of Education approves the following **Policies for First Reading**:

<u>Policy #</u>	<u>Policy Title</u>
1648.11	<i>The Road Forward COVID-19 – Health and Safety (M)</i> - <b>TABLED</b>
2422	Comprehensive Health and Physical Education (M)
2467	Surrogate Parents and Resource Family Parents (M)
5111	Eligibility of Resident/Nonresident Students (M)
5116	Education of Homeless Children
6115.01	Federal Awards/Funds Internal Controls – Allowability of Costs (M)
6115.02	Federal Awards/Funds Internal Controls – Mandatory Closures (M)
6115.03	Federal Awards/Funds Internal Controls – Conflict of Interest (M)
6311	Contracts for Goods or Services Funded by Federal Grants (M)
7432	Eye Protection (M)
8420	Emergency and Crisis Situations (M)
8450	School Nutrition Programs (M)
8550	Meal Charges/Outstanding Food Service Bill (M)
8600	Student Transportation (M)

- b. RESOLVED, that the Board of Education approves the following **Regulations**:

<u>Regulation #</u>	<u>Regulation Title</u>
7432	Eye Protection (M)
8420.1	Fire and Fire Drills (M)

Motion of: Jennifer Waters

Seconded by: Katie Bartnick

Roll Call Vote	Jennifer Antoncich	Katie Bartnick	Peter Bruseo	Brian Homeyer	Diane Morris	Srinivasa Rajagopal	Jennifer Waters
a. Policy 1648.11 5-0	Absent	Tabled Yes	Absent	Tabled Yes	Tabled Yes	Tabled Yes	Tabled Yes

## 18. BUILDING & GROUNDS

*Pete Bruseo, Brian Homeyer, Jennifer Waters*

- a. RESOLVED, that the Board of Education, upon the recommendation of the Superintendent and approves the following items go to **bid with Gov Deals** and if not sold to be donated and/or disposed of:

<u>Item</u>	<u>Quantity</u>
Red short chairs	28
Blue short chairs	22
Red stools	10

Page 6 of 7

AGENDA: Regular Meeting – August 30, 2021

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Red rolling chairs	22
Faux wood desks	8
Grey top desks	30

Motion of: Brian Homeyer

Seconded by: Jennifer Waters

Roll Call Vote	Jennifer Antoncich	Katie Bartnick	Peter Bruseo	Brian Homeyer	Diane Morris	Srinivasa Rajagopal	Jennifer Waters
5-0	Absent	Yes	Absent	Yes	Yes	Yes	Yes

**19. Presidents Report**

- Remembering Mrs. Nunnermacker
- Bond Referendum presentation to take place at the back-to-school night

**20. Dover Report**

*Katie Bartnick, Brian Homeyer, Srinivasa Rajagopal*

- Board meeting

**21. MHEF Report**

*Jennifer Antoncich, Katie Bartnick*

N/A

**22. Liaison to the Mine Hill Township Report**

*Jennifer Antoncich, Jennifer Waters*

NA

**23. Community Committee Report**

*Katie Bartnick, Brian Homeyer, Diane Morris*

**24. Old Business – N/A**

**25. New Business – N/A**

**26. Public Discussion**

- Cindy Pyrzynski – Recommended that Referendum information be shared with the Canfield Avenue Staff. In support of the increase in the Aides salary. Recommended that Masks be provided to the Teachers in the classroom in order to facilitate the replacement of a child's mask.

**27. Executive Session – N/A**

**28. Return to Public Session - N/A**

**29. Adjournment**

On the motion of Jennifer Waters seconded by Brian Homeyer, the board adjourns the meeting at 8:18 p.m.

Roll Call Vote	Jennifer Antoncich	Katie Bartnick	Peter Bruseo	Brian Homeyer	Diane Morris	Srinivasa Rajagopal	Jennifer Waters
5-0	Absent	Yes	Absent	Yes	Yes	Yes	Yes

Respectfully submitted,

***C. Rodriguez***

Carolina Rodriguez, SBA  
Board Secretary